



**2020-21
Handbook for Students & Parents**

A Message from the Director

Welcome, and thank you for joining Boerne-Samuel V. Champion High School's Theatre Department! Whether you're a student or a parent, you are now part of the CHS Fine Arts family! The Fine Arts are extremely important to a student's education, especially in today's competitive college/university market. Gone are the days when a high GPA and test scores are the sole prerequisites to college admittance; those coupled with fine arts participation are now the preferred criteria for college/university admissions offices. Along with that, in Theatre, students learn many skills that transfer into nearly every possible job market; life skills such as time management, group dynamics, public speaking, problem solving and a competitive work ethic geared toward project completion; skills that students will use for the rest of their lives.

This theatre department offers many different opportunities for students to discover and showcase their individual talents and find success, both on-stage and off. However, just as in all extra-curricular activities, success comes through continued hard work and dedication. Simply put, there is a substantial time commitment that is expected from members of this department. Students will be investing a lot of time, energy, and personal resources in this program. Just as sports teams must dedicate long hours to win championships, we, too, must practice long hours to produce professional quality shows, win our own championships, and consistently earn the distinction of being known as the "Rising Stars of the Texas Hill Country."

Please take a few minutes to read this booklet carefully and make sure you understand the level of commitment this program requires of both students and parents.

I look forward to meeting everyone in the upcoming weeks as we start our new journey in the 2020-21 school year. As we say backstage: GOOD SHOW!

A handwritten signature in black ink, appearing to read "Israel E. Aviles".

Israel E. Aviles
Theatre Director

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Purpose

The purpose of the Champion High School (CHS) Theatre Handbook is to provide parents and students with a resource to which they may refer regarding Champion Theatre procedures and policies. This handbook provides students with guidance and information to help them have a positive experience in the CHS theatre program.

Mission Statement

TO EDUCATE, SERVE AND GROW FEARLESS THEATRICAL ARTISTS

Our goal is to create and maintain a quality educational performing arts program that provides opportunities in acting, technical theatre, design, and film production.

Guiding Principles

The following principles will guide us in our planning processes, as well as our day-to-day actions and decisions:

- Do the Right Thing
- Strive for Excellence
- Promote Teamwork, Ensemble & Positive Relationships
- Honor Tradition & Embrace Change
- Work Hard, Have Fun, & Celebrate Success
- Create Lasting Memories
- Win

Statements of Emphasis

- We will focus on academic success and assisting students to pursue their life passions.
- We will create an environment where competitive excellence is everyone's expectation.
- We will expand our resources and seek to implement innovative, industry-appropriate technology to ensure relevant technical training of our students.
- We will build community and educational relationships for the betterment of the student/artist experience.
- We will enhance the stature of the CHS Theatre logo and expand the brand.
- We will provide an unrivaled audience experience for every guest.
- We will prepare and equip students to competitively pursue higher education opportunities in theatre at the college level

Contact Information

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The CHS Theatre website is a primary source of theatre information.

Facebook: www.facebook.com/championtheatre

Twitter: @Championtheatre

Instagram: @championtheatre

Classes

Champion High School currently offers the following classes within the theatre department:

- Theatre Arts I-IV
- Theatre Production I-IV
- Technical Theatre I-IV

Students are not limited to simply being in one theatre class. For example, if their schedule allows, a student may elect to be a member of both a Production class as well as a Technical Theatre class. This is not uncommon, but is also not a requirement. The counselors should be able to verify if such an arrangement is possible and/or beneficial to meet individual students' needs.

Performance Season

As a performing art, CHS Theatre strives to provide an abundance of performance opportunities. To emulate a collegiate environment, the department maintains an extracurricular theatre "season" that includes a minimum of FOUR Main Stage productions. CHS Theatre also strives to complete THREE Black Box, or Lab Theatre productions which are considered curriculum-driven and are part of a student's grade in-class. Please note the distinctions:

Main Stage Productions are open to the entire student body to participate, and are usually our most intricate, highly involved productions. They include our Fall Show, All-School Musical, and our extremely competitive UIL One-Act Play. Typically, students from the Production Class are involved in these shows, but auditions are open to the entire student body.

Black Box Productions are produced on a smaller scale and are mainly geared toward in-class work and rehearsal. These productions are part of the student's IN-CLASS curriculum and include such productions as Fall/Spring In-Class One-Act Plays, and/or Children's Theatre productions for elementary students.

Improv Troupe - Ch.I.P

This is a student-led organization geared toward bi-monthly comedy improv performances. Students designate meeting times/dates for rehearsal and performances. Auditions will be held at the beginning of each semester to fill vacancies in the troupe and are open to the entire student body.

International Thespian Society

Champion High School is home to International Thespian Society Troupe (ITS) #7853. Students earn the honor of induction into this theatre honorary organization based on points accumulated during participation in theatre activities. ITS serves as the only internationally recognized theatrical honor society for high school students, and offers students several opportunities, scholarships and grants to help students make the transition to college performing arts programs. For more information regarding ITS, visit the website <https://boerneckstheatre.weebly.com/>.

Letter Jackets

Students in CHS Theatre can earn a CHS Varsity Letterman Jacket in one of the following ways:

- If a student is a member of the UIL One-Act Play cast or crew and that show advances past District.
- If a student is a member of the CHS Thespian Society and earns a total of 30 points.

Behavior Guidelines

Students are expected to follow all CHS and BISD rules outlined in the Student Handbook! Those students choosing to participate in extracurricular activities must also abide by the BISD Extracurricular Code of Conduct in Appendix A.

CHS Theatre rules are based on one simple premise: RESPECT!

Respect your peers – their time, property, work, and space

Respect yourSELF – your own body, mind, voice, craft, and education

Respect your director – his/her time, space, property, and authority

- Be on time to class and rehearsal.
- Have all your OWN supplies, clothing and makeup. **DO NOT BORROW/SHARE/STEAL!**
- No food or gum on stage. Water is encouraged in your own, personally marked water bottle with a closeable lid. **NO DISPOSABLE WATER BOTTLES!!!**
- Dress appropriately for class and according to district dress code. Students will not be excused from activities for making the choice not to dress appropriately. Students will receive a “0” for the day, if unable to participate due to inappropriate dress. Students may change into appropriate clothing for stage movement before the bell rings. Production class members are encouraged to purchase and wear rehearsal “blacks.”
- Audience etiquette is a major portion of your grade. During performances, stay in your seat throughout the entire performance. Give your full attention to the performers. Show respect for your classmates and encourage them to succeed by performing your job as an audience member.
- Vulgar, tasteless comments and/or obscenities are discouraged in scenes, monologues, and/or improvisations. When in doubt, check with your director
- No headphones, earbuds, cell phones, or any other type of electronics may be used during class, or in rehearsal unless we are using them for a project or we are reading alone.

Digital Citizenship

Maintaining a higher standard of conduct will also include ensuring that theatre members’ digital footprint and/or social media presence is appropriate and positively represents CHS Theatre, CHS and BISD as a whole. The internet is a worldwide, publicly accessible form of communication. Any social media platform such as Instagram, Twitter, Facebook, Snapchat, etc, has the potential for entering public domain and becoming accessible to anyone at any time, even if something is seemingly marked private. Members are responsible for their personal social media, postings, as well as posting from or on other students’ social media. Unacceptable use of social media includes (but is not limited to) profane, foul, or disrespectful language (including abbreviated or foul slang), pictures, suggestive poses, inappropriate clothing (or lack thereof), references to alcohol, drugs, and/or tobacco, photos suggesting the use of alcohol, drugs, and/or tobacco. Students should also refrain from any postings (text or pics) that could be interpreted as negative or threatening towards BISD teaching staff, administration, fellow

thespians, other theatre departments. Any such incident will result in review by the director and administration and will lead to immediate disciplinary action.

Due Process

All BISD students are expected to follow all school rules and BISD behavior guidelines outlined in the student handbook. Any student suspected to be in violation of those rules are entitled to due process in accordance with BISD guidelines. However, since CHS Theatre is such a publicly visible program, students who receive disciplinary action from administration (including but not limited to: ISS, AC, At-Home Suspension) will be removed from any extracurricular CHS Theatre activities in which they are currently participating. Please contact the director if you have any concerns.

Class and Extracurricular Activity Fees

There is a class supply fee that is used to buy consumable supplies specific for each class. The supplies for each class depend on the projects for a specific class section. Some of the items include: makeup, props for shows, art supplies for design projects, play scripts, tissues, markers, scissors, tools, costumes, costume cleaning, wigs, paper towels, glue sticks, baby wipes, makeup sponges, fabric and royalties for performances of class plays, etc. Donations of these items are also always appreciated.

If a student is enrolled in more than one theatre class, they are only responsible for the higher rate supply fee. 2019-20 supply fees are as follows:

Classroom Supply Fees – These fees apply to all students enrolled in any Theatre Class, and are used to purchase consumables such as paints, makeup supplies, craft materials etc. used for in-class projects, assignments and performances.

- Technical Theatre Class = \$40 (Includes OSHA Safety Certification)
- Theatre I-IV = \$20
- Theatre Production Class* \$40 – (Includes a CHS Theatre T-shirt. This shirt is required for performances, field trips, etc. Theatre Department shirts are an optional \$20 purchase for students in Theatre Arts Classes I-IV)

Cast Fees – These fees help cover the cost of a Show T-shirt, script/notebook, costume accessories, hand props, makeup, licensing, royalties and construction materials. Cast fees only apply to those students who are cast and have accepted roles in Main Stage productions.

- Fall/Spring Main Stage Shows Cast = \$75; Crew = \$75
- Musical Cast = \$75; Musical Crew = \$75
- UIL One-Act Play Cast = \$75; Crew = \$75

Costume Fees - These fees cover the cost of costume rental, construction, alterations, and cleaning for each Main Stage production, and only apply to those cast in Main Stage productions.

- Fall/Spring Main Stage Shows Cast = \$125
- Musical Cast = \$125
- UIL One-Act Play Cast = \$125

All fees are due no later than 2 weeks after the casting of a show.

ALL checks should be made out to **Champion High School** and will be deposited into the CHS Theatre Student Activity Account.

Please include a driver's license and a phone number on all checks.

Dress Code Policy (Extracurricular)

Participation in extracurricular activities is completely voluntary on the part of all students. To participate in extracurricular activities in Boerne ISD, there are certain standards which must be maintained.

1. **Uniformity:** Students frequently travel to other schools, towns, communities, restaurants, etc. as representatives of Boerne ISD. Therefore, they should be dressed and groomed in a manner which best represents their school and team. We expect our students to set the standard for our schools in the area of grooming and personal appearance.
2. **Dress:** The student should be neatly dressed and comply with all other school rules.
3. **Hair:** In accordance with school policy, hair shall be clean, well groomed, of natural color, and out of the eyes. Hair shall be styled in a way that is not distracting and/or designed to be conspicuous. The student's facial hair and hair should be neatly trimmed to meet his/her coach's, teacher's or sponsor's satisfaction.
4. **Body Art/Piercing:** In accordance with the Boerne ISD dress code policy, tattoos must remain covered at all times. Jewelry of any kind is not allowed for safety reasons during athletic practices, games and competition.

Financial Policy Statement

It is the philosophy of the CHS Theatre Department that no student should be denied the privilege of participation due to financial hardship. For options in meeting financial obligations, parents should contact the director.

Fundraising

All fundraisers are optional, but students are encouraged to participate. The money raised is used to improve the theatre department and for student activities. In the case of ad sales, monies are used to cover costs the show for which the ads are sold; primarily costuming, set construction, and royalties/licensing fees.

Annual/Ongoing Fundraisers:

- Program Ad Sales: Begins at Theatre Camp and ends with a deadline for UIL One-Act Play Public Performance in the spring semester.

Fundraising Guidelines

- All money raised belongs to CHS Theatre and cannot be refunded.
- Students are responsible for retrieving ad artwork and monies.
- Problems with a fundraiser must be reported to the theatre director within 24 hours.
- Students are responsible for delivering products to the ordering customer.
- All fundraising money must be collected when the order is taken, or product is given. Fundraising money must be turned in by the pre-determined due date.
- If a student takes a product to sell and something happens to the product (lost, stolen, damaged, etc.) the student IS financially responsible for the value of the product. (i.e. tickets taken to sell to family/friends)

- Students are responsible for money that they carry and should turn in cash as soon as possible. DO NOT carry fundraising cash around campus!
Insufficient Funds - CHS Theatre is not allowed to accept checks from any individual who has had one check payable to BISD that was returned for insufficient funds. Cash or money orders can be accepted in this instance.

Extracurricular Participation Guidelines

All theatre students are required to attend at least one performance of each of the Main Stage productions throughout the school year, and to submit a written critique of the show. Attendance is recorded as a grade, and critiques are due in class within one week of the final performance of a production. Actual due dates will be announced in class and posted online.

Theatre I-IV Classes

Students in Theatre I-III classes will perform in showcase scene work and/or one-act play productions each semester. Rehearsals and preparation for these one-night performances take place primarily during class. However, these students must attend one after school technical rehearsal the evening prior to performance. They must also, of course, be present to perform on the night of the scheduled performance. These students must also complete ushering/house management duties for at least one night of each of the main stage department productions. These performances and duties are not considered extracurricular activities, rather a regular extension of classroom instruction, and is graded as such.

Technical Theatre I-IV Classes

These students must also complete ushering/house management duties for at least one night of each of the main stage department productions. These performances and duties are not considered extracurricular activities, rather a regular extension of classroom instruction, and is graded as such.

Production I-IV Classes

Participation in extracurricular activities is required of students in Production Classes. Students audition to earn a spot in these classes. Therefore, it is assumed they are committed to participating in extracurricular theatre. All production students must, at minimum, audition for all extracurricular theatre productions. However, it is stressed that participation in extracurricular theatre is a privilege, not a right. The theatre student is accountable and responsible for all policies contained within this handbook and for any additional ones that the director might add.

Auditions

Auditions for involvement in extracurricular activities are announced at least two to three weeks before the beginning of the production schedule.

Audition Opportunities Include

- Season Opener/Camp Show – school-wide eligibility
- Fall/Spring MainStage Shows – school-wide eligibility
- All-School Musical – school-wide eligibility
- UIL One-Act Play – school-wide eligibility
- Comedy Improv Troupe – auditions open to Thespian Society Members
- Theatre Class Shows – Must be enrolled in a theatre class to participate

Audition Criteria

- Grade eligibility for performance (see eligibility page)
- Attendance and participation at auditions and callbacks
- Appropriateness of student to the role and ability to perform the role
- Student fits in the ensemble of the cast
- **Cooperation and preparation** in the audition
- Student ability to attend rehearsals and performances

One-Act Play Rehearsals WILL BE HELD DURING THE LAST WEEKEND OF SPRING BREAK! Please make any travel plans accordingly.

Rehearsals

Rehearsal Limits

UIL Guidelines limits the amount of time spent in after-hours rehearsals for students during the academic school week. The academic week begins at 12:01 am, Monday morning and runs through 4:00 pm, Friday afternoon. There are no limits of rehearsal times on weekends.

Rehearsal Rules

ATTEND ALL REHEARSALS for the **ENTIRE** time unless stated on the conflict sheet at the time of auditions

BE ON TIME and ready to work at every rehearsal

Stay in the designated area for rehearsals and watch or work quietly

NO ONE is allowed in a CHS Theatre rehearsal other than the cast, crew, and directors. Exceptions can be made by the director, but must be requested with **AT LEAST** 24 hours notice.

Have a script, pencil, and journal at all rehearsals

BE MEMORIZED on due dates

WEAR appropriate rehearsal attire (i.e. DANCE CLOTHES WHEN NECESSARY, REHEARSAL SKIRTS AND/OR SHOES, etc.)

UNEXCUSED ABSENCES ARE GROUNDS FOR DISMISSAL – an unexcused absence is any absence in which the director has not been given at least 24 hours prior notice.

DO NOT LEAVE the rehearsal at any time without permission or they may be removed from the cast or crew

One-Act Play Rehearsals WILL BE REQUIRED DURING SPRING BREAK AFTER WEDNESDAY. Please make travel plans accordingly.

Schedule Conflicts

When a student is involved in more than one school activity that occurs outside of regular school hours, conflicts may occur. Students must check event calendars for all their scheduled CHS activities for conflicts as soon as dates are available. The student must notify all affected parties (Theatre director, parents, coaches, employers, sponsors) when there is a conflict so that there is time to determine how to handle the conflict. ***The student MUST give the director at least 24 hours notice in order for it to be considered an excused absence (with the exception of emergencies/sudden illnesses.***

While each situation is unique, the determination as to which activity a student should attend when there is a school activity schedule conflict can most times be based on the following general rules:

- Rehearsals take priority over group/team meetings.
- Performances take priority over rehearsals and meetings.
- Contests/Competitions take priority over all the above.

Performance Expectations

- Cast and Crew are required to report on time for dress rehearsals and performances
- Students are **NEVER** to leave the backstage areas of the theater or the campus in makeup and/or costume.
- Students must not invite persons outside the cast and crew to any backstage areas, in dressing rooms or the green room/Black Box.
- Stage etiquette should always be followed including courtesy and consideration for cast, crew, and directors

Students are expected to stay and help clean up after a performance, and strike on closing night of the production. This is part of the theatrical process. PARENTS, PLEASE DO NOT PLAN TO TAKE STUDENTS HOME IMMEDIATELY AFTER A PERFORMANCE!

Eligibility

Students participating in extracurricular activities are governed by UIL and TEA eligibility requirements. A student shall be suspended from participation in all extra-curricular activities sponsored or sanctioned by the school district during the grading period following a grade reporting period in which the student received a grade lower than 70 in any class. Loss of eligibility does not take effect until seven days after the end of the reporting period. Ineligible students are not suspended from practice or rehearsal of extra-curricular activities. The student is not suspended from participation during the period in which school is recessed for the summer or any other vacation time.

Students may regain eligibility under certain circumstances. If a student has been suspended as a result of a failing grade, he/she may regain eligibility by passing ALL courses in the third week of the affected grading period. Reinstatement of eligibility would occur seven days after the three-week progress report period (see TEA/UIL Side by Side).

The eligibility law does not affect activities that are considered curricular components of any course. Examples of these activities are all rehearsals and performances that take place as a regular extension of classroom instruction. Any performance that is competitive in nature, or for which admission is charged, is deemed extra-curricular.

Field Trips

Guidelines for CHS Theatre Trips

In addition to those policies set forth by BISD and CHS, theatre members will also adhere to the following policies:

- Everyone travels with the group and returns with the group. Special permission to travel in some other manner may be granted if a parent gives the director a request for another arrangement at least 24 hours prior to the trip in written form with a signature and a date.
- Students will not be released to anyone unless a permission note, signed by the parent, has been turned in and the student has checked out with the director or designated chaperone.
- Students may not ride with other students or other students' parents unless they bring written permission in advance from their parent/guardian.

- Only portable radios, mp3, or CD players *with earphones* are allowed on the bus. The CHS Theatre Department assumes no responsibility for personal items lost or damaged on theatre trips.
- Follow the instructions of the theatre director, staff, bus drivers, and parent chaperones at all times. They are your legal guardians in the absence of your parents.
- For the safety and security of all of our students, the director and chaperones reserve the right to check all luggage prior to departing on any theatre trip.
- Drug, alcohol and tobacco policy: The use of these items will not be tolerated during any theatre activity at CHS or away from school. School and local authorities will deal with any student found with these items with the same penalties as if the offense occurred during the school day. In addition, the students will be sent home immediately at the parent's expense. Students in violation of the policy will face the penalties set forth by the school, up to and including removal from the Boerne-Samuel V. Champion High School Theatre Department and all auxiliary theatre activities.
- Students are expected to conduct themselves in a manner that reflects positively on Boerne-Samuel V. Champion High School and BISD. Students must follow all Theatre and BISD rules as well as legal, ethical, and moral requests from the director or chaperones while on the trip.
- Students must dress appropriately for the location of the trip as designated in advance by the Theatre Director. Any student dressed inappropriately will not be allowed to attend the trip and funds will not be reimbursed. In addition, students must follow the BISD and BISD Extracurricular Activity dress code at all times.

Attendance Policy for Trips

All theatre trips are optional unless otherwise specified. Contests & Clinics are NOT considered field trips. Only CHS Theatre members and parent chaperones may participate in CHS Theatre trips. Some exceptions may be made through special arrangement with the director for siblings who are also BISD students. The following criteria may disqualify theatre students from attending any theatre trip:

- Any unexcused theatre performance absences during the school year.
- Any unexcused theatre rehearsal absences during the school year.
- Any ISS assignments at any time during the semester in which the trip occurs.
- Any office referrals from the theatre director or any CHS Teacher/Administrator.

Trip Pick Up

Parents must be prompt when picking up their children from theatre trips. Students are encouraged to bring cell phones on theatre trips to call parents regarding our arrival time on our way home.

District policy does not allow the director to leave students unattended on the CHS campus after school hours. Parents, please be prompt to pick up your students.

After Hours Drop-Off and Pick-Up

The staff parking lot between the field house and back of the stadium should be used as the drop off and pickup location for theatre activities that occur outside of the regular school day unless otherwise noted.

CHS Theatre Parent Organization

The parent organization provides support for the theatre program through volunteer support and fund-raising. All theatre parents are eligible to be members if they have a child in theatre at

Boerne-Samuel V. Champion High School. All parents are invited to attend parent meetings, although participation is voluntary.

Parent Volunteers

Anyone interested in volunteering with CHS Theatre in a capacity where they will be around students will be required to complete the background check forms and return them to the director at least three weeks prior to direct involvement with students.

Forms

All Theatre students and parents must sign the Handbook acknowledgement form verifying that these policies have been read and understood. This form is located on the last page of this Handbook, as well as on the CHS Theatre website. It is to be printed, signed and then returned to the director.

All Production Class students and parents must also sign a travel permission form for the current school year. This form is also located on the website and can be printed, signed and returned.

All Theatre Students and parents are also asked to sign a photo release form allowing us to place photos of students on the website, in programs and/or production advertising/marketing posters, flyers, etc.



APPENDIX A: EXTRACURRICULAR ACTIVITIES CODE OF CONDUCT

Extracurricular Programs in the Boerne Independent School District are intended to be a strong and integral part of the overall education process. These programs supplement and enrich the required academic workload by providing invaluable experiences in teamwork, sportsmanship, sacrifice, and discipline. Participation is strongly encouraged in order that students may realize a well-rounded high school experience.

Extracurricular Programs are one of the most recognizable groups in a school. This makes it extremely important that they understand their position as a role model for complete honesty, strong character, unquestionable integrity, and good judgment. Extracurricular Programs are not a **RIGHT** guaranteed for all. They are a **PRIVILEGE** and therefore must be monitored as such.

Participants in the Extracurricular Programs will not be allowed to act in any manner that brings embarrassment to their team, their program, their school, or their community. If and when such behavior occurs, the student's sponsor is authorized to require disciplinary consequences. Serious or repeated violations can result in suspension or in removal from the team or program.

The intention of this policy is to encourage participants to demonstrate responsibility for their actions and judgment.

Participation in extracurricular activities shall be a privilege, not a right. Students who participate in extracurricular activities are considered, at all times, to be representatives of the district. Therefore, such students who consume, use, possess or disseminate alcohol or other illegal drugs in any form including tobacco, electronic cigarettes or other vaping devices and/or paraphernalia at any time or place, shall be suspended from participation in all extracurricular activities.

Offenses shall be handled in the following manner:

1. **First Offense:** The student shall be suspended from competition in extracurricular activities for 21 calendar days if the offense occurs during the season for that activity. The student shall not be permitted to participate in practices or other activities associated with the extracurricular activity. If the offense occurs out of season, 21 hours of community service must be performed within 30 days in order to establish eligibility for the next season. No in-season participation shall begin until all community service hours have been completed. Furthermore, if the 21-hour community service requirement is not satisfactorily fulfilled the student shall be suspended from competition for 21 calendar days when the season begins. The authenticity of community service shall be verified by the principal.
2. **Second Offense:** The student shall be suspended from participating in extracurricular activities for 90 calendar days from the date the penalty is imposed. In addition, the student must perform 60 hours of community service during that 90 day period.
3. **Third Offense:** The student shall be excluded from participation in all extracurricular activities for one calendar year with subsequent reinstatement subject to approval by the principal.

A violation may be based on, but is not limited, the following criteria:

1. A law enforcement officer has observed and reported the behavior.

2. A district employee has observed the behavior and reported it to the principal or designee who investigates it further.
3. The student is accused and admits to such behavior before a district employee.
4. A law enforcement officer has given the student a citation for such behavior.

Any student who participates in extracurricular activities or is an officer in any school organization, who is arrested and accused of a criminal act, delinquent conduct or act of moral turpitude, shall be suspended from participating in extracurricular activities and/or fulfilling the duties of the office until the matter is resolved. Upon any determination that the student is falsely accused or charged, the suspension shall be removed. Any student found to be guilty of criminal activity, delinquent conduct or act of moral turpitude shall be suspended from participating in extracurricular activities and/or removed from office for one calendar year if the misbehavior triggers a mandatory AEP placement according to the Student Code of Conduct. If the misbehavior calls for discretionary AEP placement, disciplinary consequences shall be the same as those described for the second offense.

It is the intent of this policy that all penalties, sanctions, suspensions, and removals shall be imposed only upon notice and after due process has been afforded the student.

Nothing in this policy shall exclude or limit a coach, director or sponsor from documenting and addressing breaches of sportsmanship and team rules by imposing disciplinary consequences that are determined within each program. Repeated such violations may lead to dismissal from the program.

Extracurricular activities include, but are not limited to, all school athletic teams; all school-sponsored University Interscholastic League academic, literary and music competitions; and any other school-sponsored program which involves practice and activity outside of regular school hours.



Signature Page

I have read the Boerne-Samuel V. Champion High School Theatre Department Handbook for Students and Parents and the Boerne ISD Extracurricular Code of Conduct. I understand and agree to all of the terms and conditions outlined in this handbook. I understand that failure to comply with these guidelines could result in my removal from any/all CHS Theatre extracurricular activities, including Fall productions, UIL OAP, UIL Theatrical Design Contest, Thespian Society activities.

STUDENT'S PRINTED NAME & SIGNATURE

DATE

PARENT/GUARDIAN'S PRINTED NAME & SIGNATURE

DATE



CHAMPION THEATRE COVID-19 RETURN-TO-ACTION PLAN

Please be respectful of everyone's time by promptly and positively responding to the enforcement of the following rules:

THEATRE DEPARTMENT GUIDELINES

HEALTH & HYGIENE - Students are expected to:

- Complete a daily check-in/temperature check/health questionnaire via link on www.championtheatre.com PRIOR TO ENTRANCE in the building.
- Utilize hand sanitizer upon entry/exit of facilities.
- Maintain social distancing when not onstage/in-performance/rehearsal
- (Camp Specific) Take rehearsal breaks outdoors to allow for further social distancing
- **CLOSE-TOED SHOES MUST BE WORN AT ALL TIMES!!! NO BARE FEET. NO SANDALS. NO FLIP-FLOPS/SLIDES.**

FOOD & DRINKS - Students are expected to:

- **No sharing of foods or drinks!**
- **Food/Drink only allowed in designated areas**
- Label snacks and drink/food containers with your name.
- **NO DISPOSABLE WATER BOTTLES!** Students must have their own NON-DISPOSABLE water bottle with a lid, clearly marked with their NAME - no initials, nicknames, inside jokes, etc.
- **Cast/Company meals will no longer be served buffet-style - INDIVIDUALLY PACKAGED MEALS ONLY**

HOUSEKEEPING - Students are expected to:

- Clean up after yourself - You are expected to STAY on location until all areas have been cleaned, and ALL PERSONAL BELONGINGS have been collected/returned. All personal items left behind will be collected and placed in a sealed Lost & Found tub with disinfectant overnight. All belongings left in the tub more than one day, will be disposed of.
- Keep personal items (clothing, makeup, schoolbooks, etc.) CONTAINED IN CLEARLY MARKED BAGGAGE - Backpacks/Duffel Bags - 2 BAG LIMIT!!!

Classroom	Scene Shop	Black Box	Main Stage	Director's Office
<ul style="list-style-type: none"> • Face masks REQUIRED at all times IN CLASSROOM! • LIMIT CAPACITY TO NO MORE THAN 15 • NO FOOD/DRINKS!!! 	<ul style="list-style-type: none"> • Face masks encouraged when working in close proximity. • LIMIT CAPACITY TO NO MORE THAN 15 • NO FOOD/DRINKS!!! 	<ul style="list-style-type: none"> • Face masks encouraged when not performing. • Personalized Water Bottles ONLY! • Maintain reasonable distancing when not onstage/in-scene 	<ul style="list-style-type: none"> • Face masks encouraged when not performing. • Personalized Water Bottles ONLY! • Maintain reasonable distancing when not onstage/in-scene 	<ul style="list-style-type: none"> • OFF-LIMITS TO STUDENTS! • NOT TO BE USED AS SHORTCUT TO SCENE SHOP OR BLACK BOX!

Please Note: These guidelines are set in place for everyone's safety, and compliance is **NON-NEGOTIABLE**. Penalties for not following director and/or student leadership requests may include student's removal from rehearsals, performances, and/or Champion Theatre Department.